



# **Resume**

## **MRS.ARCHANA KAUSHIK KARPE**

[Email-archkarpe@gmail.com](mailto:Email-archkarpe@gmail.com) **CONTACT** : 9970896016, 8550980468

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### **OBJECTIVE**

To become part of a distinguished organization, where I can utilize my skill and gain valuable experience in the best possible manner.

### **EDUCATIONAL QUALIFICATION**

- ◆ **M.C.A (Master of Computer Application) from Dr. Babasaheb Ambedkar Marathwada University, Aurangabad in July 2001 with 67.20 % (First Class).**
- ◆ **B.Sc (Computer Science) from Saraswati Bhuvan Science College, Aurangabad in June 1998 with Aggregate 68.81%(First Class).**
- ◆ **H.S.C (12th) in March 1995 from Maharashtra Higher Secondary Education Board Aurangabad with Aggregate 49.33%(second class).**
- ◆ **S.S.C (10<sup>th</sup>) in March 1993 from Maharashtra Higher Secondary Education Board Aurangabad with 71.71% (First Class).**

### **SKILL SET**

- **Operating system :- MS-DOS, windows 98/ 2000 / XP**
- **Database :- Foxpro, Oracle 8i, MS - Access**
- **Tools & package :- MS-office**
- **Front End Tools :- Visual Basic6.0, Dot Net(VB,ADO,ASP)**
- **Languages :- C,C++,JAVA**
- **OTHER :- SOFT.ENGG,PRINCIPAL OF MANAGEMENT**

## **PROJECT UNDERTAKEN**

- ◆ **Title :- "ASSETS MANAGEMENT & MAINTAINENCE SYSTEM"**
- Client :- Lupin LABORATORIES Ltd. Aurangabad.**
- Platform :- Oracle 8i,Visual Basic 6.0**
- Team :- Two**

### **Description**

This project is designed to have up-to-date information of various assetsIn the organization like details of the assets, problems related to the assets, their Status whether repaired or not repaired according to the engineer's remark.

This also includes the Billing facility of the assets required during AMC.

- ◆ **TITLE :- "APPRETICESHIP TRAINING CONSULTANCY(Placement) PROJECT**
- client :-General Consultancy Services Aurangabad.**
- Platform :- MS-Acess,Visual Basic 6.0**
- Team :- One**

### **Description**

Placement of candidate in suitable compony through various forms of this project. Generate various reports of Apprentice essential for Government office like ACRC (Apprentice Contract Registration Card) and essential report for official purpose.

Both projects are small efforts towards developing a Software which will reduce manual work and increase the efficiency of the organization.

**Intrested to work under** :As Computer Lecturer & also in Administration department as office Administrator.

**Work Experience** : 1) Two Year Worked as faculty in Computer Institute.  
2) THREE year worked as Software Developer and consultant.  
3) FIVE years worked as Incharge Principal (Administrator).(Approved Lecturer Affilatted to S.N.D.T MUMBAI UNIVERSITY) In A.E.V.P.M'S WOMEN'S COLLEGE OF B.C.A &B.Sc IT A'BAD.(FULL TIME)  
4) TWO years worked as in Incharge Principal (Administrator) &( Approved Lecturer DR.BAMU A'BAD) Vidyadhan College A'BAD (FULL TIME)  
5) 8 years experience (2015-2022) worked as Incharge Principal(Administrator) & (Approved Lecturer DR.BAMU A'BAD) Chhatrapati SambhajiCollege Of Computer Science A'BAD (FULL TIME)  
6) Currently working as office Administrator & lecturer (Approved Lecturer DR.BAMU A'BAD) in Vidyadhan college of Computer Science A'BAD (FULL TIME)

**PERSONAL DETAILS :**

**Date of Birth** : **28 Jun 1978.**  
**Sex** : **Female**  
**Marital status** : **Married**  
**Languages known** : **English, Hindi, Marathi**  
**Nationality** : **Indian**  
**Permanent Address** : **Plot No. 3, chaitanya Housing  
Society, L – Sector, CIDCO N – 8,  
Aurangabad – 431 003  
Cell no.-9970896016, 8550980468,9970409310**

**Date:**

**Place : Aurangabad.**

**(Mrs. Archana Kaushik Karpe)**  
**M.C.A**